



February 20, 2015

DIVISION MEMORANDUM  
No. 103, s. 2015

**ONE DAY DIVISION CONFERENCE ON SENIOR HIGH SCHOOL (SHS)  
CLASSROOM VALIDATION FEEDBACKING**

**TO :** Assistant Superintendent  
Division Supervisors/Coordinators  
Secondary School Principals  
Senior High School Validation Team

1. This Office announces the conduct of a **One Day Division Conference on Senior High School (SHS) Classroom Validation Feedbacking** on Tuesday, February 24, 2015 at Golden Prince Hotel and Suites, Acasia St., Cebu City.
2. The conference aims to give immediate feedback to the field on the results of the classroom validation and concertedly find alternative solutions to the identified problems and deficiencies.
3. Participants to the conference are ALL Secondary School Heads, members of the SHS Validation Team and SDO-SHS Implementation Team. The Conference will start at 8:00 o'clock in the morning and is expected to end at 5:00 o'clock in the afternoon.
4. Members of the SHS-TWG in each Team are instructed to make a direct and comprehensive powerpoint presentation of their findings. Hard and soft copy of the accomplishment report shall be submitted to Mr. Ronil D. Manayon on Monday, February 23, 2015 for consolidation and filing. Engineering staff is likewise required to be present to address technical queries on the results of the validation.
5. A registration fee of Six Hundred Pesos (P 600. 00) shall be collected from each participant to defray expenses for the venue, meals, snacks and other incidental expenses of the conference. Travelling and registration expenses are chargeable against local SEF/school MOOE funds, subjects to the usual accounting and auditing rules and regulations.
6. This Memorandum shall serve as **Travel Authority** of all the participants.
7. Immediate dissemination and preferential attention of this Memorandum is directed.

**ARDEN D. MONISIT, Ed. D.**  
Schools Division Superintendent

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